

To: All Members of the STANDARDS  
COMMITTEE

When calling please ask for:  
Ema Dearsley, Democratic Services Officer  
**Policy and Governance**  
E-mail: [ema.dearsley@waverley.gov.uk](mailto:ema.dearsley@waverley.gov.uk)  
Direct line: 01483 523224  
Calls may be recorded for training or monitoring  
Date: 13 May 2020

### Membership of the Standards Committee

Cllr John Robini (Chairman)  
Cllr Michael Goodridge (Vice  
Chairman)  
Cllr Brian Adams  
Cllr Paul Follows  
Cllr John Gray  
Cllr Jerry Hyman

Cllr Robert Knowles  
Cllr Penny Marriott  
Cllr Peter Marriott  
Cllr Thomas Hughes (Co-Optee)  
Cllr Stefan Reynolds (Co-Optee)

Dear Councillors

A meeting of the STANDARDS COMMITTEE will be held as follows:

DATE: THURSDAY, 21 MAY 2020  
TIME: 5.00 PM  
PLACE: ZOOM VIDEO CONFERENCE MEETING

The Agenda for the Meeting is set out below.

The meeting can be viewed remotely in accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, via the Council's YouTube page.

Yours sincerely

ROBIN TAYLOR  
Head of Policy and Governance

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([www.waverley.gov.uk/committees](http://www.waverley.gov.uk/committees)), where you can also subscribe to

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**This meeting will be webcast and can be viewed by visiting [www.waverley.gov.uk/committees](http://www.waverley.gov.uk/committees)**

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## **NOTES FOR MEMBERS**

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

### **AGENDA**

1.. **MINUTES**

To confirm the Minutes of the meeting which took place on 13 January 2020.

2.. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

3.. **DISCLOSURES OF INTERESTS**

To receive from Members, declarations of interests in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4.. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from Members of the public in accordance with Procedure Rule 10.

5.. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any written questions received from Members in accordance with Procedure Rule 11.

## **ETHICAL STANDARDS**

### 6.. WAVERLEY MEMBERS' CODE OF CONDUCT - PROPOSED REVISION (Pages 7 - 20)

This report proposes a minor revision to the Waverley Member's Code of Conduct, to update the descriptions of the seven Nolan Principles to those now being used by the Committee on Standards in Public Life. The revised version of the Waverley Members' Code of Conduct showing the new text as tracked changes is attached at Annexe 1.

The LGA's work on the new Model Code of Conduct has been delayed due to their work supporting local authorities on the Covid-19 pandemic response. The draft will be brought to the Standards Committee for consideration when it is released.

#### Recommendation

**That the Standards Committee recommends to Full Council that the revised Waverley Members' Code of Conduct be adopted.**

## **CONSTITUTIONAL MATTERS**

### 7.. REMOTE MEETINGS PROTOCOL AND PROCEDURE RULES (Pages 21 - 34)

The current Covid-19 pandemic and related Government restrictions have impacted on local authorities' decision making processes and the ability for meetings of the Full Council, its committees and Executive to be held. This is in large part due to the inability in previous legislation for members to vote at meetings remotely.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the Regulations") which came into effect in early April now provide the ability for remote meetings to be held. This report responds to the provisions in the Regulations and seeks to provide clarity around the necessary arrangements for remote meetings and attendance.

#### Recommendation

**It is recommended that the 'Remote Meetings Protocol and Procedure Rules' as set out in Annexe 1 is recommended to Full Council for adoption.**

### 8.. NEW PLANNING COMMITTEES TEMPORARY ARRANGEMENTS FOR 2020/21 (Pages 35 - 50)

This report sets out proposals for the establishment, on a temporary basis, of two new planning committees (WESTERN and EASTERN) to replace the

Council's five existing planning committees (Joint Planning Committee, and Southern, Western, Eastern and Central Area Planning Committees, in order to streamline planning committee decision-making arrangements whilst resources are stretched due to the impact of the Covid-19 pandemic.

#### Recommendation

**It is recommended that Standards Committee recommends to Full Council:**

- i. that the arrangements set out in Section 4 are adopted as a temporary measure to facilitate decision-making by Planning Committees whilst the work of the Council is impacted by the effects of the Coronavirus pandemic;**
- ii. the Terms of Reference of the new temporary WESTERN and EASTERN planning committees as set out in Annexe 1 are incorporated into the Constitution and clearly identified as being temporary measures for a period to be agreed by Full Council;**
- iii. that the need for the new temporary WESTERN and EASTERN planning committees are kept under review by the Planning Committee Chairman in consultation with the Head of Planning & Economic Development, and should continue until such time as Council agrees that they cease, or until 7 May 2021, whichever is sooner.**
- iv. that where an application could be decided under delegated authority were it not for there being a connection with a Member of Officer, then these applications may be delegated to the Head of Planning & Economic Development in consultation with the relevant Planning Committee Chairman and Vice-Chairman, such special delegation expiring with the temporary planning committee arrangements.**

#### 9.. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:

#### **Recommendation**

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

**For further information or assistance, please telephone  
Ema Dearsley, Democratic Services Officer, on 01483 523226 or by  
email at [ema.dearsley@waverley.gov.uk](mailto:ema.dearsley@waverley.gov.uk)**